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PART--I-- Orders and Notifications by the Government of Tripura, The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT (R&B)
AGARTALA : TRIPURA

No.F.6(13)-PWD(E)/2022/7510-533 Dated, Agartala, the 28th July, 2025

NOTIFICATION

In exercise of the power, conferred by provision to Article-309 of the constitution of India and in supersession of all existing Recruitment Rules for the post of **Work Assistant** published earlier, the Governor of Tripura is pleased to make the following rules regulating the method of recruitment to the post of **Work Assistant, Group-C (Technical) (Non-Gazetted)** in **PWD (R&B/ DWS/ WR/ PMGSY/ NH & BUILDINGS)** Government of Tripura namely:

1. **Short Title and commencement :-**
   a) These Rules may be called the Amendment of "Recruitment Rules for the post of **Work Assistant Group-C (Technical) (Non-Gazetted)** in **PWD (R&B /DWS /WR /PMGSY /NH & BUILDINGS)**."
   b) They shall come into force from the date of their publication in the Official Gazette.
2. The name of the Post (s) is/are as specified in **Sl.No.-1** of the Schedule attached hereto.
3. **Number, Classification and Scale of Pay :-**
   The number of the said post and their classification and the scale of pay attached there to, are specified in **Sl. No. - 2 to 4** of the Schedule annexed hereto.
4. **Method of Recruitment, age limit, qualification etc.**
   The method of recruitment to the said posts, age limits, qualifications and other matters relating to the post are specified in **Sl No. - 5 to 13** of the schedule annexed hereto.
5. **Disqualification :-**
   No person
   a) Who, has entered into or contracted a marriage with a person having spouse living; or
   b) Who, having a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

   Provided that the state Government may if satisfied that such marriage is permissible under the law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operate on of this Rules.
6. **Power to relax :-**

   Where the State Government is of the opinion that it is necessary or expedient to do so, it may be ordered, for reasons to be recorded in writing and with concurrence of the GA(P&T) Department, Government of Tripura relax any of the provisions of these Rules with respect to any class or categories of persons.

7. **Savings:-**

Nothing in these Rules shall effect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the state Government from time to time in this regard.

8. **Repeal:-**

The existing Recruitment Rules vide No.F.6(2)-PWD(E)/ 2000, Dated 16.06.2000 for the post of **Work Assistant** in the **Public Works Department / WR & PHE including Department of Power** notified from time to time are here by repealed.

9. This is issued as per approval of the GA(P&T) Department , Govt. of Tripura Vide No. F.6(13)-PWD(E)/2022 [e Buff file of GA(P&T) Deptt.] dated 05-11-2024 & subsequent concurrence obtained from the Finance Department, Government of Tripura vide U.O. No. 206/FIN(Estt-II)/2025 dated 27-06-2025 as well as approval of the council of Ministers Vide Memorandum No.8(11)-GA(CAB)/2025 dated 17-6-2025

By order in the name of the Governor

(Kiran Gitte)
Secretary, PWD
Government of Tripura

Recruitment Rules(RRs) for the post of Work Assistant, Group-C (Technical) (Non-Gazetted) under PWD(R&B/DWS/WR /PMGSY /NH/BUILDINGS)

SCHEDULE

<table>
<tr><td>1.</td><td>Name of the posts</td><td>:-</td><td colspan="2">Work Assistant</td></tr>
<tr><td>2.</td><td>Number of post(s)</td><td>:-</td><td colspan="2">590 (Five hundred Ninety) plus additional post(s) as and when created by the Government.</td></tr>
<tr><td>3.</td><td>Classification</td><td>:-</td><td colspan="2">Group-C (Technical), (Non Gazetted)</td></tr>
<tr><td rowspan="3">4.</td><td rowspan="3">Scale of pay</td><td rowspan="3">:-</td><td>Pre-revised scale of pay</td><td>Corresponding revised scale of pay</td></tr>
<tr><td>PB-2, Pay Band Scale Rs.5,700-24,000/- & Grade pay Rs.2,200/-</td><td>Level 7 of Tripura State Pay Matrix 2018,Tripura State Civil Services(Revised Pay) (First amendment) Rules, 2018.</td></tr>
<tr><td colspan="2">Subject to revision by the Government from time to time</td></tr>
<tr><td>5.</td><td>Method of recruitment whether by direct recruitment or by promotion or transfer on deputation and percentage of the vacancies to be filled by various methods</td><td>:-</td><td colspan="2">i) 90% of the post of Work Assistant to be filled up by direct recruitment
ii) 10% by promotion failing which by direct recruitment.
iii) In case of direct recruitment selection will be through competitive examination to be conducted by a Recruitment Board as per guidelines prescribed in the partially revised provisions of New Recruitment policy issued vide Notification No.F.20(1)-GA(P&T)/18 dated 29/10/2020.
<table>
<tr><td>Sl.No.</td><td>Written Exam</td><td>Marks</td><td>Duration</td></tr>
<tr><td>1.</td><td>General Study</td><td>25</td><td rowspan="2">2.30(Two & half) hours</td></tr>
<tr><td>2.</td><td>Job Oriented subject(Technical)</td><td>60</td></tr>
<tr><td>3.</td><td>Viva/Interview</td><td>15</td><td>As per TPSC Norms</td></tr>
<tr><td></td><td>Total Marks</td><td>100</td><td></td></tr>
</table>
Syllabus and selection procedure are attached herewith as Annexure A & B</td></tr>
<tr><td>6.</td><td>Age Limit for direct Recruitment</td><td>:-</td><td colspan="2">18 to 40 Years. Upper age limit is relaxable by 05(five) years for SC/ST/PH candidates & Govt. Employees.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruitment</td><td>:-</td><td colspan="2">Essential:-
Madhyamik or its Equivalent examination pass from any Government recognized Board/ University with ITI pass Certificate in Mason trade from Government recognized institute.
Permanent Resident Certificate of Tripura(PRTC) is to be required while applying for the post as per provision of Notification No. 23(8)-GA(P&T)/2023 dated 7th July,2023
Desirable Qualification:-
Knowledge of Bengali or Kokborok</td></tr>
<tr><td>8.</td><td>Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotion</td><td>:-</td><td colspan="2">i) Age - No
II) The promotes must pass at least Matriculation/ Madhyamik from any Government recognized Board.</td></tr>
</table>

9.	Whether Selection post or Non-Selection post:	:-	For direct recruitment : Selection post For Promotion : Non Selection post
10.	Period of probation, if any	:-	02 (two) years
11.	In case of recruitment by promotion / transfer on deputation grades from which promotion/ transfer on deputation is to be made.	:-	Promotion:- i) From the post of Multi Tasking Staff with at least **05(Five) years** continuous regular service in PWD with Madhyamik/matriculation Pass from any Government recognized Board subject to the availability of vacancy and rejection of unfit. **ii) Transfer on Deputation** from analogous post.
12.	If a DPC exists, what is its composition?	:-	Group- "C" **DPC**
13.	Circumstances in which T.P.S.C is to be consulted while making recruitment	:-	Not applicable
14.	Repeal	:-	The existing Recruitment Rules for the post of Work Assistant under Public Works Department / WR & PHE including Deptt. of Power publish by the Government vide Notification No. F.6(2)-PWD(E)/ 2000, Dated Agartala, the 16.06.2000 shall stands repealed.

Secretary
Public Works Department
Government of Tripura

Annexure-A

Syllabus for Written Examination for Direct Recruitment to the post of Work Assistant under PWD

Part-I (General Study) **Marks: 25**

a) English: Synonym & antonym, uses of phrase idioms, preposition, part of speech, Punctuation, correction of sentences etc.

b) General Knowledge & current affairs: Elementary knowledge of Indian History, Geography & Constitution of India. Matter related to common experience and current events & Problem with special reference to Tripura, N.E States, India & World.

c) Aptitude: Simple arithmetic like numbers, H.C.F & L.C.F, decimal fraction, simplification, square roots & cube roots, average, problems on age, surds & indices, percentage, profit & loss, ratio & proportion, partnership, time & work, time & distance, problems on boat & stream, simple & compound interest, mensuration etc.

Part-II Job Oriented Subject (Technical) **Marks: 60**

i) Concept of wood work with carpenter's tools following safety precautions. Plan and organize the work to make masonry brick wall as per drawing and specification applying different types of tools, materials and check for dimensional accuracy. Construct wall leaving space for door and window opening. Concept of R.C.C casting, rod cutting in different sizes, bending, binding & placing. Mixing & compaction of Concrete with different proportions Construction of cavity wall. Laying out of building plan, diagonal checkup, fixing up of excavation lines. Wall & ceiling plastering with application of mortar, smoothening the surface by using of screeds & floats. Make different types of floor with determination and formation of slope. Lay drain pipe, jointing, fittings & fixing of W.C pan, urinals, gully trap. Construction of manhole, septic tank etc. Fixing & fittings of wash basin, flushing cistern, sink, vent pipe, etc. Stone wall with cutting, chamfering, beveled etc. Lay marble on floor & stair with marking, cutting & complete setting. Construct circular brick wall & hollow block walls. Prepare & mix concrete, formwork, cutting & bending of bar, casting of roof slab, beams, lintels, stair, column etc. Cut and set glazed tiles to walls. Lay mosaic, terrazzo & tile flooring. Constriction of R.C.C. & Brick stairs.

ii) Analysis of cement, aggregate, sand, effect of water cement ratio. Concrete, carry out simple form work and reinforcement with the application of modern Power Tools. Reinforcement of different R.C.C. members i.e. Foundation, beams, columns, slabs, Retaining Wall, etc. Erect scaffolding and make intricate form work at different locations. Different types of arches and lintels with chajja. Lay out different types of vertical movement according to shape, location, materials by using stair, lift, ramp and escalator. Pile foundation. Work out rate analysis of different item of works with detailed Specification. Prepare a detail estimate of one room building by centre line method and separate wall method, calculate the quantities of materials involved from the above estimated quantities & prepare an abstract of cost for the above item of works. Repair Plastering, white washing, painting flooring, replacing of glass, repolishing of floor, stain removal from floor, wooden works. Field training of Foundation failure, strengthening of foundation. Rectification of leaking roof, Repair of expansion joint. Anti-termite treatment and Market survey for different materials used in anti-termite treatment. Layout of house plumbing and drainage plan, repairing of service main, waist outlet cleaning of sanitary installation, scraping and painting of pipes of a new site. Uses of Adhesive in timber, tile fixing, jointing in concrete, joint filler & sealing compound. Different types of construction of equipment in Excavation, Hoisting, Conveying and Drilling. Construction management i.e. manpower, materials, machines and economy.

Secretary
Public Works Department
Government of Tripura

Annexure-B

Method of selection for Direct Recruitment to the post of Work Assistant

1	Mode of selection	a) Written Examination: i) General Study : 25 marks Ii) Job Oriented subject (Technical) : 60 Marks b) Interview : 15 marks
	Types of question	MCQ type
3	Number of Question & marks Distribution	There will be 85 Nos. MCQ type questions, each question shall carry 1 mark. b) 0.25 negative marks will be deducted for each wrong answer. c) No negative marks for un-attempted questions.
4	Total duration for examination	2 (two) hours & 30 minutes.
5	Breakup of Marks Distribution	a) General Study : 25 marks (English: 5 marks, General Knowledge & Current affairs: 10 marks, Aptitude : 10 marks) Part-I b) Job Oriented subject (Technical) : 60 marks (60 marks from part-II)
6	Interview	Personal qualities of the candidate e.g. Intelligence Quotient, mental ability, Leadership, management quality, works man skill, attitude & Knowledge of Bengali or Kokborok.
7	Selection procedure	a) Minimum qualifying marks for the written test for Unreserved & Reserved candidate will be 35% & 30% respectively. However depending upon number of appearing candidates this qualifying mark may vary. b) Candidate(s) scoring marks equal to that of the last candidate so selected for the interview will also be called for interview. c) In order to select for 1(one) post the number of candidates may be called for interview is 1:5. In order to select for 2(two) posts then number of candidates may be called for interview is 1:4. In order to select 3(three) or more, then number of candidates may called for interview is 1:3. Final selection will be based on sum of marks obtained both in written test & interview. If a candidate remain absent in the interview will not be considered for final selection. In case of tie i.e. total marks obtained by two nos. of candidate are found same then preference will be given who have secured highest marks in the written test. In no case if the mark obtained in the written test is also found equal then weightage will be given who have secured highest marks in Technical part.

Secretary
Public Works Department
Government of Tripura